

Sprint Planning Meeting Minutes:

Project: Addressing Fairness in Large Language Models

Attendees: Erick Pelaez Puig, Elnaz Toreihi, Valeria Giraldo, Jeslyn Chacko

Start time: 8:00 PM

End time: 8:50 PM

After discussion, the velocity of the team was estimated to be 120 hours.

The product owner chose the following user stories to be done during the next sprint. They are ordered based on their priority.

- User Story #1: As a developer, I would like to begin working on the final report on the section - Introduction to LM.
- User Story #2: As a developer, I would like to begin working on the final report on the section - Introduction to Bias in LM.
- User Story #3: As a developer, I would like to begin working on the final report on the section - Taxonomy of bias definition.
- User Story #4: As a developer, I would like to begin working on the final report on the section - Each metric explanation.
- User Story #5: As a developer, I would like to finish any tasks from the previous sprints that I was unable to finish.
- User Story #6: As a developer, I would like to keep all documents up to date.

The team members indicated their willingness to work on the following user stories.

- Erick Pelaez Puig
 - User Story #1: As a developer, I would like to begin working on the final report on the section - Introduction to LM.
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 - User Story #6: As a developer, I would like to keep all documents up to date.
- Jeslyn Chacko
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- Valeria giraldo
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- Elnaz Toreihi
 - User Story #1: As a developer, I would like to begin working on the final report on the section - Introduction to LM.
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